

Valleyside Management Company Limited

Financial Statements for the year ended

31 December 2012

Company Number 01404893

Valleyside Management Company Limited

FINANCIAL STATEMENTS

PERIOD ENDED 31ST DECEMBER 2012

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VALLEYSIDE MANAGEMENT COMPANY LIMITED

REPORT OF THE DIRECTORS

PERIOD ENDED 31ST DECEMBER 2012

The Directors submit their report together with the financial statements for the period ended 31st December 2012.

PRINCIPAL ACTIVITIES AND BUSINESS REVIEW

Principal activities

The principal activities of the company are to manage, maintain and administer the land and buildings at Valleyside, Swindon with a commitment to purchase the freehold. The company operates under the terms of a 99 year lease agreement entered into on 29 September 1978 between the company, the freeholder and its shareholders as leaseholders.

Business review

During the year and in accordance with the wishes of members at the AGM held in 2011 the company arranged for the garage roofs to be repaired and replacement UPVc soffits and fascias fitted. Both of these items required that Section 20 notices be issued. Work took place to improve drainage and the gardener maintained the communal grounds.

The Service Charge for 2012 was £820 (2011- £770) per leaseholder with a discount of £60 (2011 - £60) if paid in advance.

At the Annual General Meeting on 11 November 2011 the Service Charge for 2013 was set at £856 with a £60 discount available if paid in advance.

At the Annual General Meeting on 18 December 2012 the Service Charge for 2014 was set at £890 with a £60 discount available if paid in advance.

AUDIT

The company has taken advantage of The Companies Act 2006 (Audit Exemptions) Section 477(2).

DIVIDENDS

No dividends were paid or proposed during the period (2011 Nil)

RESERVES

During the year £8,230 was allocated from (2011 - £4,000 allocated to) the designated reserve fund for major costs, £Nil was paid out of (2011 - £2,000) the designated reserve fund for tree maintenance costs and £88 (2011 - £161) was allocated to meet general future maintenance costs.

VALLEYSIDE MANAGEMENT COMPANY LIMITED

REPORT OF THE DIRECTORS

PERIOD ENDED 31ST DECEMBER 2011

COMMONHOLD AND LEASEHOLD REFORM ACT 2002

Sections 152 and 156 of the Commonhold and Leasehold Reform Act expected to have been commenced during 2009 have not been enacted. Items that these sections had been expected to require include:

- a) That service charge transactions cease to be shown within the accounts of the Company, as funds held by the Company are held in trust on behalf of tenants (leaseholders). Given that these proposals have yet to be enacted and no guidance has yet been issued on the new format to be adopted the directors have prepared these accounts with transactions shown as flowing through the company in accordance with the lease in order to maintain consistency with prior years and to facilitate access to details of expenditure as these accounts will be placed on the public record at Companies House.
- b) An Income and Expenditure Report and Balancing Statement be produced within six months of a year end in a format similar to that shown on page 8 of the notes to these accounts.

DIRECTORS

The following director served during the period:

Bryan Welsh

At the AGM on 11 October 2011 no other members were proposed as directors. A Special Resolution was proposed and agreed at the AGM during the year amending the Memorandum and Articles of the company such that the minimum number of directors was reduced to one.

BY ORDER OF THE BOARD

John R Morris FCMA CGMA AIRPM
Company Secretary
19 January 2013

Registered Office:
15 Windsor Road
Swindon
SN3 1JP

Registered in England No: 01404893
www.valleyside.org.uk

Valleyside Management Company Limited

Profit and Loss Account		2012	2011
For the period ended 31 December:-			
	Note	£	£
Turnover from continuing operations	2	9,540	9,000
Operating charges	11	(17,695)	(6,839)
Operating (loss)/profit from continuing operations		(8,155)	2,161
Interest receivable	7	13	0
Retained (loss)/profit transferred (from)/to reserves	8	(8,142)	2,161

There are no recognised gains or losses other than the profits for the periods, as shown above and therefore, no separate statement of recognised gains and losses has been presented.

There is no material difference between the company results as reported and on an unmodified historical cost basis.

Accordingly, no note of historical cost profits and losses has been included.

Valleyside Management Company Limited

Balance Sheet as at:-	Note	31st December 2012		31st December 2011	
		£	£	£	£
Current Assets					
Cash at Bank		16,469		24,041	
Debtors	3	657		2,464	
		17,126		26,505	
Creditors : Amounts falling due within one year	4	(763)		(2,000)	
Net Current Assets			16,363		24,505
Total Assets Less Current Liabilities			16,363		24,505
Capital and Reserves					
Called up Share Capital	5		120		120
Profit and Loss Account	8		16,143		16,055
Designated Reserves	8		100		8,330
Shareholders' Funds - equity interests			16,363		24,505

- a. For the period ending 31 December 2012 the company was entitled to exemption under section 477(2) of the Companies Act 2006.
- b. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- c. The directors acknowledge their responsibility for:
- i. ensuring the company keeps accounting records which comply with Section 386; and
 - ii. preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

Bryan Welsh

Director

The financial statements were approved by the board of directors on 19 January 2013.

Valleyside Management Company Limited

Cash flow statement	Note	2012 £	2011 £
Net cash outflow from operating activities	9	(7,585)	(210)
Returns on investments and servicing of finance			
Interest received	7	13	0
Decrease in cash		(7,572)	(210)

Valleyside Management Company Limited

NOTES TO FINANCIAL STATEMENTS FOR PERIOD ENDED 31ST DECEMBER 2012

1. ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the Company's financial statements.

(a) Basis of Preparation

The financial statements have been prepared in accordance with applicable accounting standards under the historical cost accounting convention.

2 TURNOVER

Turnover represents the amounts derived from the provision of services during the period, exclusive of value added tax.

	<u>2012</u>	<u>2011</u>
	£	£
Service Charges	9,540	9,000

3 DEBTORS

	<u>2012</u>	<u>2011</u>
	£	£
Trade Debtors - <i>service charges outstanding</i>	0	1,842
Other Debtors - <i>accrued bank interest receivable</i>	4	0
Payments in advance - <i>prepaid insurance</i>	653	622
	<u>657</u>	<u>2,464</u>

4 CREDITORS: Amounts falling due within one year

	<u>2012</u>	<u>2011</u>
	£	£
Accrued expenses	<u>763</u>	<u>2,000</u>

5 SHARE CAPITAL

	<u>2012</u>	<u>2011</u>
	£	£
Authorised: ordinary shares of £10 each	120	120
<u>Allotted, called up and paid:</u> ordinary shares of £10 each	120	120

6 CONTROL

No one person controls the company.

7 INTEREST RECEIVABLE

	<u>2012</u>	<u>2011</u>
	£	£
Bank Interest	<u>13</u>	<u>0</u>

Valleyside Management Company LimitedNOTES TO FINANCIAL STATEMENTS FOR PERIOD ENDED 31ST DECEMBER 2012**8 RECONCILIATION OF PROFIT AND LOSS RESERVES**

	Total	Allocated as:		
		Designated Tree fund	Designated Major Works	
	£	£	£	£
Balance brought forward at 1st January 2012	24,385	100	8,230	16,055
Retained loss for the year	(8,142)	0	(8,230)	88
As at 31st December 2012	<u>16,243</u>	<u>100</u>	<u>0</u>	<u>16,143</u>

The two Designated Reserves are sinking funds established for tree surgery and unspecified "major works".

9 - 10.**NOTES TO THE CASH FLOW STATEMENT****9 Reconciliation of operating profit to operating cash flows**

	<u>2012</u>	<u>2011</u>
	£	£
Operating (loss)/profit	(8,155)	2,161
Decrease/(increase) in debtors (note 3)	1,807	(1,440)
Decrease in operating creditors (note 4)	(1,237)	(931)
Net cash inflow from operating activities	<u>(7,585)</u>	<u>(210)</u>

10 Analysis of changes in cash during the period.

	<u>2012</u>	<u>2011</u>
	£	£
Balance brought forward	24,041	24,251
Net cash outflow	(7,572)	(210)
Balance at year-end	<u>16,469</u>	<u>24,041</u>

11 Detailed Profit & Loss

	<u>2012</u>	<u>2011</u>
	£	£
Total Income (note 2)	9,540	9,000
Managing Agents Fees	(1,545)	(1,500)
Tree Maintenance	-	(2,000)
Grounds Maintenance	(1,141)	(860)
Communal Electricity	(260)	(227)
Buildings and D&O Insurance	(1,145)	(1,148)
Sundry	(54)	(30)
<u>Building maintenance:</u>		
Garage roof repairs	(5,850)	
UPCv fascias and soffits	(5,360)	
Other maintenance	(1,656)	(430)
Companies House fees	(14)	(14)
Accountancy	(670)	(630)
	<u>(17,695)</u>	<u>(6,839)</u>
Operating deficit)/surplus	(8,155)	2,161
Add Interest received (note 7)	13	0
From Tree Fund	0	2,000
From/(To) Major Works Fund	8,230	(4,000)
To General Reserves	<u>88</u>	<u>161</u>

Valleyside Management Company Limited

NOTES TO FINANCIAL STATEMENTS FOR PERIOD ENDED 31ST DECEMBER 2012

12 Income and Expenditure Account

- in format proposed by the Commonhold and Leasehold Reform Act 2002 - (not part of the statutory accounts)

Income:	<u>2012</u>	<u>2011</u>
	£	£
Service Charges receivable from tenants		
Service Charges	9,540	9,000
Interest (net of tax)	13	0
Total Income	<u>9,553</u>	<u>9,000</u>
Less: Expenditure:		
Repairs and Maintenance		
Building	12,866	430
Tree maintenance	0	2,000
Grounds Maintenance	1,141	860
	<u>14,007</u>	<u>3,290</u>
Utilities		
Communal Electricity	260	227
Professional Fees		
Accountancy fees	670	630
Managing Agents Fees	1,545	1,500
	<u>2,215</u>	<u>2,130</u>
Insurance	1,145	1,148
General Expenses		
Sundry	54	30
Companies House fees	14	14
	<u>68</u>	<u>44</u>
Contributions transferred (from)/to Designated Reserves	(8,230)	2,000
Total Expenditure	<u>9,465</u>	<u>8,839</u>
Surplus transferred to Reserves	<u>88</u>	<u>161</u>
Balancing Statement	<u>2012</u>	<u>2011</u>
Assets	£	£
Service Charges outstanding	0	1,842
Sundry Debtors	4	0
Sums paid in this period but relating to a subsequent period	653	622
Cash at bank	16,469	24,041
	<u>17,126</u>	<u>26,505</u>
Less: Liabilities		
Costs relating to this or previous period but not yet paid	763	2,000
Current Liabilities	763	2,000
	<u>763</u>	<u>2,000</u>
Net Assets	<u>16,363</u>	<u>24,505</u>
No Designated Reserves (note 8)	16,243	16,055
Share capital	120	120
Designated Reserves (note 8)	100	8,330
	<u>16,343</u>	<u>24,505</u>